

MINUTES OF THE HASTINGS PUBLIC LIBRARY BOARD OF TRUSTEES

January 3, 2022 - 4:30PM

1. CALL TO ORDER

The meeting was called to order by Kniaz at 4:32 pm.

- a. Board members present were Norma Jean Acker, Cloe Oliver, Audrey Burton, Jeff Kniaz, Kelli Newberry and John Resseguie.
- b. Also present was Peggy Hemerling,
- c. Members absent were: Jane Cybulski, Dave Koons and Mary Rivett.

2. APPROVAL OF AGENDA

It was moved by Resseguie, supported by Newberry, that the agenda be approved. **Motion Approved.**

3. COMMENTS FROM THE PUBLIC: none

4. COMMUNICATIONS: none

5. APPROVAL OF MINUTES of December 6, 2021

It was moved by Acker, supported by Newberry, that the minutes of December 6, 2021 be approved as written. **Motion Approved.**

6. FINANCIAL REPORTS AND INVOICES

- a. November invoices
- b. November budget report
- c. It was moved by Newberry, supported by Resseguie, to approve the November invoices and budget report as presented. **Motion Approved.**

7. COMMITTEES

- a. Budget and Finance:
Set meeting date for January: Monday, January 24 at 4:30 pm
- b. Building and Grounds - none
- c. Personnel – none
- d. Policy - none
- e. Marketing -- none
- f. Capital Campaign – report by Burton and Hemerling

8. LIBRARY DIRECTOR'S REPORT

9. UNFINISHED BUSINESS:

- a. Phone RFP documents and signatures: It was moved by Newberry, supported by Burton to accept the RFP and purchase agreement from First

Telecommunications for the installation of a new phone system. **Motion Approved.**

10. NEW BUSINESS –

a. Election of Officers: It was voted to approve the 2022 slate of officers:
President – Kelli Newberry
Vice President – Jeff Kniaz
Secretary – Norma Jean Acker

b. Committee assignments:

1) Budget & Finance
Newberry
Acker
Cybulski

2) Building & Grounds
Newberry
Koons
Resseguie

3) Personnel
Newberry
Burton
Oliver

4) Policy
Newberry
Kniaz
Koons

5) Marketing
Newberry
Acker
Oliver
Rivett

c. Meeting dates: Due to how holidays will fall on the first Monday of the month, it was approved to change these meeting dates at 4:30 pm:

- 1) Monday, July 4th to Tuesday, July 5
- 2) Monday, Sept. 5 (Labor Day) to Monday, Aug. 29
- 3) Monday, Jan. 2, 2023 (New Year's holiday) to Monday, Jan 9

11. BOARD MEMBER COMMENTS: none

12. ADJOURNMENT:

It was moved by Resseguie, supported by Acker, to adjourn the meeting at 5:19 pm.